



**Eau Claire City - County
Health Department**
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www.eauclairewi.gov/health

Date: February 26, 2013

To: Plumbers, Soil Testers, POWTS Designers

Effective Date: January 1, 2013

From: Dan Peterson, RS

Re: Fees, Inspection Protocol, Plan Reviews, Soil On-Sites, Permit Applications

Due to retirements in the department we will be short staffed for part of the summer. Please avoid submitting sanitary permit applications at the last minute, as there may be significant delays in permit issuance. Requests for inspections should be made **no later than 9:00 AM** of the day of installation or the previous day. Call to schedule inspections as soon as possible, as they will be prioritized on a first-come first-served basis. Call 715-839-4728 to request an inspection. Leave the property owner's name, township, time you expect to be ready and a phone number where you can be reached. This number is monitored frequently—please do not feel you have to talk directly to someone—leave a message. It is important that all calls be directed to this number so that we can organize our inspections. If I will be gone my voice mail message will direct you to a different number to leave your inspection information. If you want to change inspection times, call the front desk at 715-839-4718. An Office Associate will contact the inspector assigned to your inspection and alert them of the time change.

Health Department staff will try to make inspections as close to the requested time as possible. However, due to multiple requests for the same time slot, workload, etc., you may have to wait. **NO portion of the system may be backfilled without the expressed consent of the Health Department staff.** Leaving only the ends open is NOT acceptable. If there is a legitimate need to backfill prior to your scheduled inspection, contact the Health Department. If you are ahead or behind schedule, try to contact me and, if possible, we will make adjustments. Backfilling prior to inspection will subject you to a \$500.00 citation.

Plan reviews will continue to be done for mounds, at-grades and in-ground pressure systems that are ≤ 1000 gpd; non-pressurized in-ground systems ≤ 5000 gpd; and holding tanks < 3000 gpd. A fee schedule for sanitary permits and plan reviews is attached. Permit Applications now need to include a materials description or statement that materials used comply with Comm 84.

The policy for verifying soil conditions remains the same. Backhoe pits will be checked on sites with $< 24"$ to a limitation, proposed at-grades and proposed holding tanks. The soil tester should notify the writer to provide as much lead-time as possible. A copy of the soil test or field notes must be made available prior to the on-site visit if I cannot be there at the same time as the CST.

Permit fees have not increased from last year. Please see the chart of fees on the reverse side.

OVER

2013 Eau Claire County Fees

Sanitary Permits	< 1000gpd	1001-4999gpd	5000-8000gpd	> 8000gpd
Non-Pressure In-Ground	\$ 340	\$ 550	\$ 750	\$ 950
In-Ground Pressure	\$ 530	\$ 720	\$ 900	\$ 1,050
At-Grade, Mound, Drip, Sand Filters	\$ 570	\$ 940	\$ 1,170	\$ 1,370
Holding Tanks	\$ 340	\$ 400	\$ 450	\$ 480

Plan Review Fees	<1000gpd	1001-2000gpd	2001-5000gpd
Public/Commercial Non-Pressure In-Ground	\$250	\$325	\$400
Mounds, At-Grades, and In-Ground Pressure	\$250		

Misc.	
Transfer/Renewal Fee	\$30
Reconnection, Privy, Composting Toilet, Incinerating Toilet	\$70
Soil & Site Evaluation Reports – Filing and Review	\$50
Wisconsin Fund Application	\$120
Well Permits	\$75
Plat Approval (Soil Boring Review – Co. Code sec. 4.35.110D)	\$42